



**GŁÓWNY INSPEKTORAT  
TRANSPORTU DROGOWEGO**

Ref. No.: [LetterNo.]

[Name] [Surname]  
[address data line 1]  
[address data line 2]  
[address data line 3]  
[address data line 4]

Pursuant to art. 129g item 2 point 2 of the Traffic Road Law of 20 June 1997 (uniform text: Dz.U. of 2012, item 1137 as amended), within the mode of art. 54 of the Petty Offences Procedure Code, the General Inspectorate of Road Transport [Główny Inspektorat Transportu Drogowego] conducts explanatory actions in cases of offences disclosed with registration devices, covered by the report presented below.

**REPORT NO. (RegistratorReportNumber) FROM A REGISTRATION DEVICE**

Offence: datw [OffenceDate] hour [OffenceTime], photo No. [PhotoNo]

Location: [RegistratorLocation]

Registration No.: [RegistrationNo] Vehicle brand [brand]

Vehicle registration country: [RegistrationCountry]

Acceptable speed in the controlled place [AcceptableSpeed] km/h

Registered speed of the vehicle [RegisteredSpeed] km/h, which is an excess by [SpeedDifference] km/h

Registration device type and No. [RegistratorTypeNumber]

Validity period of the legalisation certificate of the registration device [Legalisation Validity]

It results from the material collected during the procedure that on the day of the event, the owner/user of the aforementioned vehicle was: Mr./Ms/. [NameSurname].

The owner or possessor of the vehicle is obliged to indicate upon request of an authorised authority whom he/she made available the vehicle to drive or use it in the specified period of time, and this is why please find attached forms of statements of the perpetrator / owner / possessor of the vehicle with a demand to **fill in one** of them and send it back by post immediately to the following address:

**Główny Inspektorat Transportu Drogowego  
ul.Przyczółkowa 109A  
02-968 Warszawa, Poland**

A correct filling in of the selected statement and sending it back within the deadline indicated above to the address shall be a basis for further actions to be conducted by employees of the General Inspectorate of Road Transport.

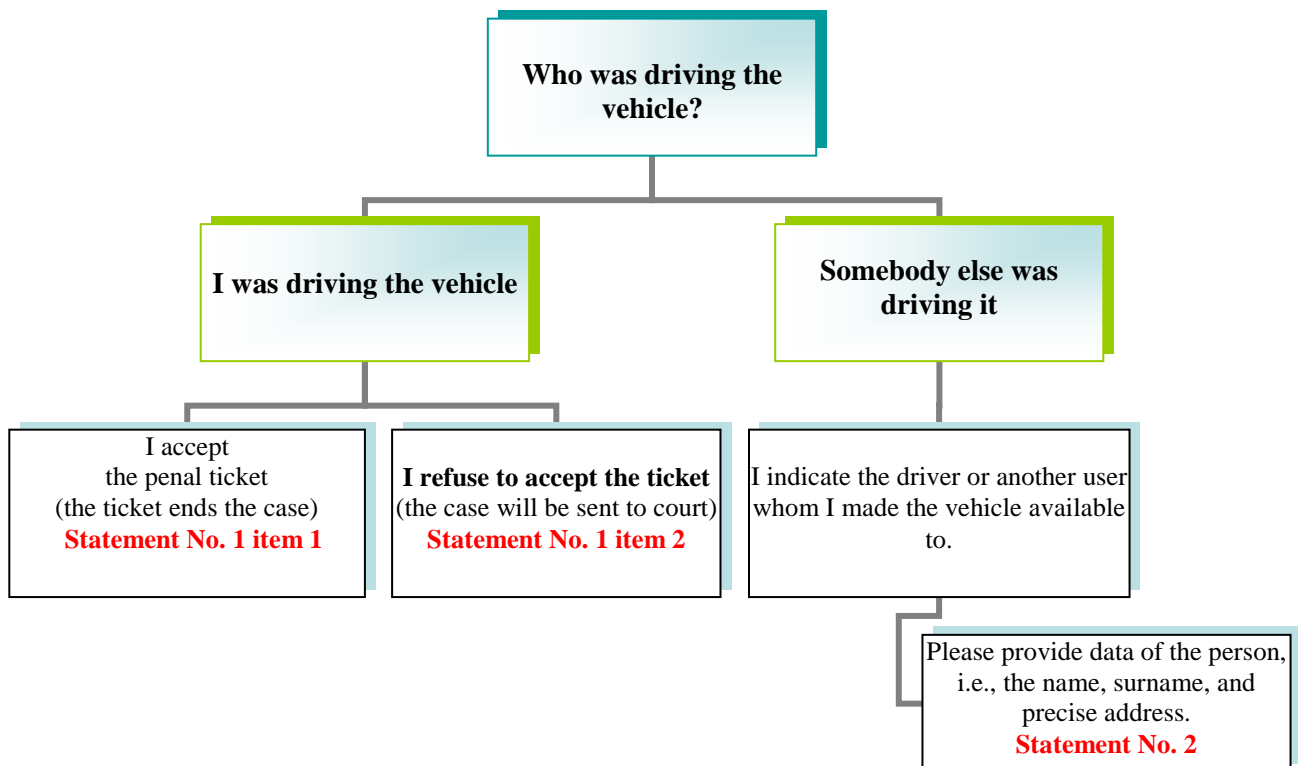
Depending on the selected option, it can be:

- selection of the Statement No. 1, item 1 - issuing a ticket within 180 days after the date of committing the offence,
- selection of Statement No. 2 - conducting further explanatory actions by means of sending the correspondence to the natural/legal person indicated in the statement,
- selection of Statement No. 1, item 2 - sending the application for the penalisation to the Regional Court competent for the location where the offence was committed.

**Detailed information is available in the following website: <http://www.canard.gitd.gov.pl/xborder>**

**upon authorisation [issued by]**

.....  
/identifier, signature/



**Note:**

1. Art. 78, items 4 and 5 of the Road Traffic Law of 20 June 1997 states that:
  - "4. The owner or the possessor of the vehicle is obliged to indicate upon a demand of an authorised body whom he made the vehicle available to drive or use it at a given time, unless the vehicle was used contrary to his/her will and knowledge by an unknown person, which he/she could not have prevented.
  - 5. In case the owner or possessor of the vehicle is:
    - 1) a legal entity,
    - 2) an organisational unit without corporate powers, which has corporate powers due to separate regulations,
    - 3) a territorial self-government unit,
    - 4) a capital company under organisation,
    - 5) a subject under liquidation,
    - 6) an entrepreneur who is not a natural person,
    - 7) a foreign organisational unit
  - the information mentioned in item 4 shall be obligatorily granted to a person appointed by an authorised body to represent the said subject outside it, and in case of no such appointed person - persons who are members of the unit pursuant to the body's demand mentioned in item 4 and the subject representation method."
2. The above information is not covered by the bank secret (art. 105, item 1 point 2 letter s of the Bank Law of 29 August 1997.)
3. The ticket **cannot** be given to a company, but only to a specific natural person - the perpetrator (i.e., the person who was driving the vehicle and violated traffic regulations or the owner/possessor of the vehicle, who did not indicate whom he/she gave the vehicle.)
4. Misleading the body by means of a false accusation of another person of having committed the violation is threatened with a fine, freedom limitation or imprisonment for up to 2 years (art. 234 of the Penal Code.)
5. A photograph of the recorded violation is not made available pursuant to art. 67 § 2 and art. 38 § 1 of the Petty Offences Procedure Code in connection with art. 156 § 1-4 of the Penal Procedure Code.
6. **All correspondence other than the one in the attached forms** sent to the General Inspectorate of Road Transport **has to be written in Polish**, which is the official language valid in the territory of the Republic of Poland.